

Agenda 15th February 2018.

Item	Action	Approx. Time
Welcome and Apologies	Acceptance of agenda – any items to be added? Please say if you have items you want added.	2 minutes
Ground rules	Reminder – Our current ground rules: <ul style="list-style-type: none"> • Respect and protect each other's confidentiality • One speaker at a time • We may not always agree but we will remain respectful 	2 minutes
Approval of draft note and matters arising Last meeting 18th January 2018	<ul style="list-style-type: none"> • Draft note approved? • Evening clinics – any update? • Posters – Rik has posted posters to Jacqui for distribution to GPs • Constitution – needs signing off. • Promotion of OVPG (item below) • NIN (item below) • Peer Support (item below) • Budget • Support Survey 	Maximum 30 minutes
Promotion of OPV	What next/who next/ in terms of promotion.	10 Minutes
National Involvement Standards	Standard 1: first 3 quality measures	20 minutes
National Involvement Network	Reps? S1 and S2 have been coming to this for 2 years now and therefore Rik has agreed to let them both attend this meeting. However I will explain that after this meeting the OVPG will select reps. There is space for one more (both CS and BD expressed interest).	5 minutes
Promoting other support services	This month's work item – what is out there and how can inform other people how to access? We have the patient information sheet. Anything else.	15 minutes
Peer Support	What next? Penny / Rik to report back from HIV Working Group Meeting	
Funding	There might be some MCN money left over – can we use it for something? We didn't really have time to discuss this last month. Any ideas?	10 minutes
Basecamp	How are we finding using this	5 minutes
Any other business	Rik is sending his apologies for the meeting on 15 th March – I will be in London for Project 100 steering group meeting	0 – 10 minutes
Date of next meeting	15 th March	5 minutes